

THE MESSENGER



VOLUME 13, No. 3

A PUBLICATION OF THE HILLSBORO R-3 SCHOOL DISTRICT

Summer 2004

SERVING WITH HAWK PRIDE

By Dr. Shelton Smith



DISTRICT GOALS FOR 2004-2005

The following goals have been adopted by the Hillsboro R-3 Board of Education for this school year:

Always make students the priority in all planning and decision-making.

Begin the transition and articulation of the Missouri Assessment Program to

No Child Left Behind's (the federal mandated assessment program) requirements and continue to focus on increases in student achievement.

Periodically, the Board will be given an update to apprise the Board of how Hillsboro students' achievement compare to students in the surrounding area. This will include details of what the principals are doing in each building to improve student achievement.

A community advisory committee will be established to develop long-range goals and priorities for the District. Included in this challenge will be the establishment of high expectations for behavior and achievement for students and staff. These expectations will be posted in each building and classroom.

Board meeting agendas will be posted on the website.

Continue the effort to establish competitive salary and benefits schedules for all employee groups that attract and retain the best employees.

Establish a long-range plan to meet future growth and demographic changes.

Continue to monitor local and state finances and establish a revenue and spending plan within the framework of sound fiscal management; the plan must support the needs of student programs, services, and staffing.

Establish an administrator "transition" and reorganization plan; encourage prospective administrators to participate in succession planning activities.

Develop a master calendar that is posted on the website.

Establish a uniform and consistent standard of conduct, discipline, practice guidelines, participation expectations, and other rules and regulations criteria for MSHSAA and non-MSHSAA student activities, including clubs, organizations, sports teams, and all other extra- and co-curricular activities.

All administrators will be in the classrooms and throughout buildings at least 25% of their time.

WELCOME NEW STUDENTS AND PARENTS

With new subdivisions have come new students and their parents. Welcome. We want to partner with you to make each new student feel at home. Our staff and returning students are friendly and will help you remove any apprehension about school. Let us answer any questions that you have and help you in any way. Call any of the offices listed in this publication. If the person at the building level cannot answer your questions, they will find the answer or direct you to the appropriate office where you will receive help. Again, welcome to Hillsboro R-3.

BOND PROJECTS UPDATE

"Pardon Our Progress.....Work Zone"

Very soon, you will be seeing signs that warn you that you are in a work zone, so be cautious as you navigate around the parking lots.

The District's architects have been completing a variety of structural and topical ground surveys to help establish the priorities and planning schedule for the next two years. However, one important project has already been completed by our own staff. The Jr. High intercom system has been replaced with room telephones with speakers that double as an intercom. This will provide greater security in the building, and it will enable staff to communicate with parents in a timely manner. The telephones were less expensive than purchasing a new intercom system.

Thanks to our Technology Department for a job well done. By our staff doing the work, we were able to save money and get a better product.

We are still on schedule for a section of the Intermediate roof to be replaced within the next few weeks; we will pave a new parking area at the Primary. It should be completed shortly after school begins.....so be patient as we work around construction areas.

MISSION OF THE HILLSBORO R-3 SCHOOLS

The mission of the Hillsboro R-3 School District, in partnership with its community, is to produce literate, cultured, self-confident and responsible citizens, well-versed in basic skills, who possess the ability to think critically and solve problems, who are instilled with a positive attitude toward learning and well-prepared for continuing education, by providing a diversity of clearly-focused educational programs of unequalled excellence.

Hillsboro R-3 School District
20 Hawk Drive
Hillsboro MO 63050
789-0000 / 797-2212

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Hillsboro MO

Postal Customer

TAX DOLLARS INVESTED WISELY

A recent article in the Jefferson County Leader indicated that Hillsboro R-3 School District ranks third lowest in the state for per-pupil spending. Hillsboro spends \$4,812 to educate each pupil compared to the state average of \$7,233. Yet, our students' achievement and ACT scores are higher than the state average. This means that Hillsboro's expenditures target student programs and services that make a positive difference. The District has been recognized three years in a row with the state's highest award, Distinction in Performance. In other words, the District spends \$4,812 per pupil to provide the same quality education where some districts spend as much as \$13,000 per pupil.

This District is very frugal with its money, and the patrons of the community should be proud of the educational investment that is provided by a dedicated staff. However, success is a partnership. Student success is a tribute to caring parents, to the professional educators and support staff, and to the students themselves.

On the flipside, we have to be cautious about bragging too much. Most school districts' budget expenditures are 75%-80% for personnel costs. The low per-pupil expenditure could mean that we are not spending as much for employee salaries and benefits. We know that we must improve staff wages, and the R-3 Board has made a long-range commitment to provide a competitive working environment so that the District attracts and keeps topnotch employees. Our students deserve the best.

Thank you for your continued support as we work to provide our students with an education that is second to none.

PUBLIC ANNOUNCEMENT SURROGATE PARENT PROGRAM

The State Board of Education is required to appoint a surrogate parent at such time as it becomes evident that a child with a disability does not have a parent or a person acting as a parent to participate in matters dealing with the provision of special education. For purposes of surrogate parent appointment, "parent" is defined as a biological parent, a guardian, or a person acting as a parent of a child including, but not limited to, a grandparent, a stepparent, or a foster parent with whom the child lives. The term does not include the State if the child is a ward of the State. The term does not include a person whose parental rights have been terminated.

The Hillsboro R-3 School District is given the responsibility to determine when a child with a disability who requires special education and who resides in the district is without a parent. The district must notify the Missouri Department of Elementary and Secondary Education of the need to appoint a surrogate parent. Training for persons serving as surrogate parents will be provided by the Missouri Department of Elementary and Secondary Education and the district.

If you are interested in volunteering to serve as a surrogate parent, more information can be obtained from the district's surrogate parent contact person - the person responsible for the district's special education program.

NONDISCRIMINATION STATEMENT SECTION 504 PUBLIC NOTICE

The Hillsboro R-3 School District does not discriminate against individuals covered under Section 504 of the Rehabilitation Act of 1973. No qualified disabled person shall, on the basis of handicap, be excluded from participation in, be denied the benefits of, or otherwise be subjected to discrimination under any educational program or activity which receives or benefits from Federal financial assistance. The nondiscrimination requirement of Section 504 includes both physical accessibility and program accessibility.

Questions, complaints or requests for additional information regarding Section 504 may be forwarded to the Section 504 Compliance Coordinator: Glenda Smith, Hillsboro R-III School District
#13 Hawk Drive, Hillsboro, MO 63050
(636) 789-0044

PUBLIC NOTICE

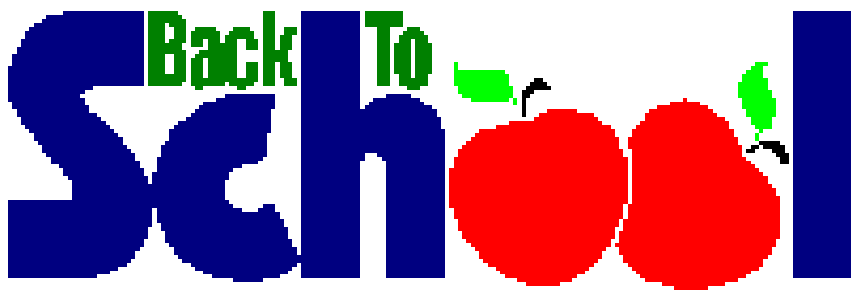
All responsible public agencies are required to locate, evaluate, and identify children with disabilities who are under the jurisdiction of the agency, regardless of the severity of the disability, including children attending private schools, highly mobile children, such as migrant and homeless children, and children who are suspected of having a disability and in need of special education even though they are advancing from grade to grade. The Hillsboro R-3 School District assures that it will provide a free, appropriate public education (FAPE) to all eligible children with disabilities between the ages of 3 and 21 under its jurisdiction. Disabilities include autism, deaf/blindness, emotional disorders, hearing impairment and deafness, mental retardation, multiple disabilities, orthopedic impairment, other health impairments, specific learning disabilities, speech or language impairment, traumatic brain injury, visual impairment/blindness and young child with a developmental delay.

The Hillsboro R-3 School District assures that it will provide information and referral services necessary to assist the State in the implementation of early intervention services for infants and toddlers eligible for the Missouri First Steps program.

The Hillsboro R-3 School District assures that personally identifiable information collected, used, or maintained by the agency for the purposes of identification, evaluation, placement or provision of FAPE of children with disabilities may be inspected and/or reviewed by their parents/guardians. Parents/guardians may request amendment to the educational record if the parent/guardian believes the record is inaccurate, misleading, or violates the privacy or other rights of their child. Parents have the right to file complaints with the U.S. Department of Education or the Missouri Department of Elementary and Secondary Education concerning alleged failures by the district to meet the requirements of the Family Educational Rights and Privacy Act (FERPA).

The Hillsboro R-3 School District has developed a Local Compliance Plan for the implementation of State Regulations for the Individuals with Disabilities Education Act (IDEA). This plan contains the agency's policies and procedures regarding storage, disclosure to third parties, retention and destruction of personally identifiable information and the agency's assurances that services are provided in compliance with the General Education Provision Act (GEPA). This plan may be reviewed during regular school hours on days school is in session in the Office of the Superintendent of Schools. Local school districts in the State of Missouri are required to conduct an annual census of all children with disabilities or suspected disabilities from birth to age twenty-one (21) that reside in the district. This census must be compiled by December 1 of each year. This information is treated as confidential and must include: name of the child; parent/legal guardian's name/address; birth date and age of the child; the child's disability; and the services provided to the child. If you have a child with a disability or know of a child with a disability who is not attending the public school, please contact the Special Services Office at the Hillsboro R-3 School District.

This notice will be provided in native languages as appropriate.



**HILLSBORO PRIMARY SCHOOL
SUPPLY LIST
2004 - 2005 SCHOOL YEAR**

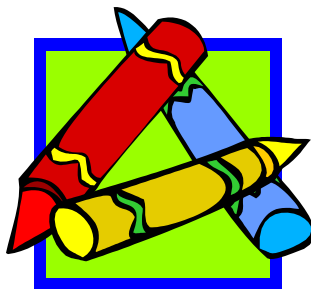
KINDERGARTEN SUPPLY LIST

- 3 boxes (24 count) crayons
- 3 boxes (8) count crayons
- 3 bottles school glue
- 6 glue sticks
- 24 regular lead "yellow" pencils
- 1 pair Fiskars scissors
- 1 roll of paper towels
- 1 box Kleenex
- 1 box dry erase markers
- 1 box washable markers
- 1 backpack
- 1 pencil/crayon box
- 1 rest mat ... these are PLASTIC with red on one side, blue on the other and can be found at discount stores for about \$5.00



FIRST GRADE SUPPLY LIST

- 1 pack of pencils
- 2 bottles of glue or glue sticks
- 1 book bag (no trapper keepers)
- 1 pencil box (8 x 5)
- 1 spiral notebook
- 1 pair of children's scissors
- 24 pack of crayons
- Erasers
- 2 folders (not binders)
- Wet wipes
- 2 boxes of Kleenex
- 2 rolls of paper towels
- Money for math:
 - 20 pennies
 - 8 nickels
 - 10 dimes
 - 2 quarters
- (Money will be returned at the end of the year)



SECOND GRADE SUPPLY LIST

- Pencils* Crayons*
- Scissors Glue stick*
- Erasers* Pencil Box
- 3 spiral notebooks
- 2 large boxes of Kleenex*
- Backpack or Folder
- 1 roll of paper towels*
- 1 box of sandwich or quart size ziplock baggies
- 1 large container of baby wipes*
- 1 pkg. of three white T-shirts (large child's or small men's)
- *Replenish for second semester

THESE ARE BASIC SUPPLY LISTS. TEACHERS MAY ASK FOR ADDITIONAL ITEMS AS NEEDED.

HILLSBORO ELEMENTARY SUPPLY LIST

Third & Fourth Grades — 2004-2005 school year

- loose-leaf notebook paper (wide-ruled)
- scissors (pointed tips are fine)
- ruler (**standard and metric**)
- back pack or book bag**
- 2 boxes of tissues
- 1 roll paper towels
- 4 folders (**3 pronged w/ two pockets**)
- zippered pencil bags
- (These will be used to store pencils, erasers and other supplies.)
- #2 lead pencils
- red grading pen
- colored pencils
- water-based markers
- 4 spiral notebooks

Donations of tennis balls, pencils, loose-leaf paper, and dry erase markers would be appreciated by your child's classroom teacher.

**PLEASE DO NOT BRING TRAPPER KEEPERS
or
ART/PENCIL BOXES.
(The students do not have room for them in their desks)**

Please have all materials on the first day of school (August 19, 2004). Please mark your child's name on his/her supplies with a permanent marker. Remember to refill your child's supplies during the course of the school year.

**HILLSBORO INTERMEDIATE SCHOOL
GENERAL SUPPLY LIST**

GRADES 5 AND 6

- Wide ruled white filler paper (approximately 100 sheets per month).
- Lead Pencils—2 pencils at all times
- Blue/black writing pens—ball point
- Red pen—ball point or felt tip
- Colored pencils (for maps)
- Crayons or colored markers
- Glue Sticks and/or white school glue
- Scissors
- Rulers (12 inch) inches & centimeters
- Extra eraser
- Kleenex tissue (2 boxes)
- 1 roll of paper towels (for science experiments)
- Highlighter marker—any color
- Calculator (4 function—inexpensive)
- 1 white T-shirt for tie dying



NOTE: Individual teachers may require spiral notebooks or folders with pockets, dry erase markers, etc. They will inform students during the first few days of school of these needs.

(NO MECHANICAL PENCILS, PLEASE!! STUDENTS TEND TO PLAY WITH THESE!)

It is important that your child have these supplies throughout the year and not just the first days of school. It is a good idea to buy extra paper, pencils, etc. during the "Back to School" sales and save them to replenish supplies during the year. Remember to check with your child periodically to see if he/she needs any supplies.



HILLSBORO R-3 SCHOOL CALENDAR 2004-2005

○ Dates circled = No School

□ Dates in boxes = Early Release Days

L First day of classes.

J Planned last day of classes.

July 2004

Sun	Mon	Tue	Wed	Thu	Fri	Sat
				1	2	3
4	5	6	7	8	9	10
11	12	13	14	15	16	17
18	19	20	21	22	23	24
25	26	27	28	29	30	31

August 2004

Sun	Mon	Tue	Wed	Thu	Fri	Sat
1	2	3	4	5	6	7
8	9	10	11	12	13	14
15	16	17	18	19	20	21
22	23	24	25	26	27	28
29	30	31				

September 2004

Sun	Mon	Tue	Wed	Thu	Fri	Sat
			1	2	3	4
5	6	7	8	9	10	11
12	13	14	15	16	17	18
19	20	21	22	23	24	25
26	27	28	29	30		

October 2004

Sun	Mon	Tue	Wed	Thu	Fri	Sat
					1	2
3	4	5	6	7	8	9
10	11	12	13	14	15	16
17	18	19	20	21	22	23
24	25	26	27	28	29	30
31						

November 2004

Sun	Mon	Tue	Wed	Thu	Fri	Sat
	1	2	3	4	5	6
7	8	9	10	11	12	13
14	15	16	17	18	19	20
21	22	23	24	25	26	27
28	29	30				

December 2004

Sun	Mon	Tue	Wed	Thu	Fri	Sat
			1	2	3	4
5	6	7	8	9	10	11
12	13	14	15	16	17	18
19	20	21	22	23	24	25
26	27	28	29	30	31	

August

11 New Teacher Orientation
 12 New Teacher Orientation
 13 New Teacher Orientation
 16 Teacher Work Day
 17 Teacher Work Day
 18 Teacher Work Day
 19 Hillsboro R-3 Classes Begin
 23 Jefferson College Classes Begin

September

3 No School
 6 No School Labor Day
 16 PDC Early Release 3 Hours

October

15 End of First Quarter
 18 No School, Teacher Workday

November

11 No School—Veteran's Day
 24 Early Release Two Hours
 25 No School Thanksgiving
 26 No School Thanksgiving Break

December

22 First Semester Ends Release Two Hours Early
 23 No School Christmas Break Dec 23-31

January

3 No School Teacher Work Day
 4 Second Semester Begins
 13 PDC Early Release 3 Hours
 17 No School Martin Luther King Day

February

21 No School President's Day

March

10 PDC Early Release 3 Hours
 11 End of Third Quarter
 14 Spring Break-No School-March 14-18
 15 Spring Break -Jefferson College
 25 Good Friday-No School
 28 MAP Begins

April

29 MAP Ends

May

19 Planned Last Day of School
 20 First Make-up Day
 23 Second Make-up Day
 24 Third Make-up Day
 25 Fourth Make-up Day
 26 Fifth Make-up Day
 30 Memorial Day-No School

January 2005

Sun	Mon	Tue	Wed	Thu	Fri	Sat
						1
2	3	4	5	6	7	8
9	10	11	12	13	14	15
16	17	18	19	20	21	22
23	24	25	26	27	28	29
30	31					

February 2005

Sun	Mon	Tue	Wed	Thu	Fri	Sat
		1	2	3	4	5
6	7	8	9	10	11	12
13	14	15	16	17	18	19
20	21	22	23	24	25	26
27	28					

March 2005

Sun	Mon	Tue	Wed	Thu	Fri	Sat
		1	2	3	4	5
6	7	8	9	10	11	12
13	14	15	16	17	18	19
20	21	22	23	24	25	26
27	28	29	30	31		

April 2005

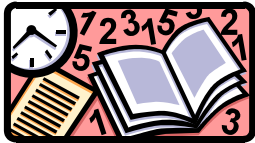
Sun	Mon	Tue	Wed	Thu	Fri	Sat
					1	2
3	4	5	6	7	8	9
10	11	12	13	14	15	16
17	18	19	20	21	22	23
24	25	26	27	28	29	30

May 2005

Sun	Mon	Tue	Wed	Thu	Fri	Sat
1	2	3	4	5	6	7
8	9	10	11	12	13	14
15	16	17	18	19	20	21
22	23	24	25	26	27	28
29	30	31				

June 2005

Sun	Mon	Tue	Wed	Thu	Fri	Sat
			1	2	3	4
5	6	7	8	9	10	11
12	13	14	15	16	17	18
19	20	21	22	23	24	25
26	27	28	29	30		



ENROLLMENT INFORMATION



Hillsboro Primary K-2 Enrollment

Hillsboro Primary will be holding open enrollment daily between the hours of 9:00 a.m. and 3:00 p.m. Parents need to bring shot records, proof of residency, social security number, and original birth certificate.



Elementary School 3-4 Enrollment

Enrollment in the Elementary School will begin August 2nd from 9:00 a.m. to 3:00 p.m.



Intermediate School 5-6 Enrollment

The Intermediate School Office will be open Monday through Friday beginning August 2nd, 2004, from 9:00 a.m. to 3:00 p.m. Staff will be available during those times to answer questions and to enroll any 5th or 6th grade students new to the Hillsboro R-3 School District.

Please bring the following information with you in order to enroll:

- original birth certificate (kindergarten only)
- student's current immunization record
- social security number
- proof of residency (i.e., utility bill, real estate papers)
- copy of last year's report card
- current IEP if applicable

Additional information for enrollment includes:

- a. Correct address and home phone number
- b. Correct emergency phone number
- c. Hospital preference in case of emergency
- d. Parents' correct phone numbers at work

Building principals and secretaries are available to help you with any questions regarding enrollment.

Don't forget-the District web page www.hillsboro.k12.mo.us may be accessed to obtain enrollment information.

Senior High Enrollment Dates

All Students Must
Pre-enroll in August

Senior High enrollment is the week of August 9th.

Seniors

Monday, August 9th from
8 a.m.-Noon & 1 p.m.-3 p.m.

Juniors

Tuesday, August 10th from
8 a.m.-Noon & 1 p.m.-3 p.m.

Sophomores

Wednesday, August 11th from
8 a.m.-Noon & 1 p.m.-3 p.m.

Freshman

Thursday, August 12th
From 1 p.m.-7 p.m.

NEW—

All Senior High students NEW to the District will enroll on Friday, August 13th- 8 a.m.-Noon & 1 p.m.-3 p.m.

Junior High Enrollment Dates

All Students Must Pre-enroll in August

Junior High students must be accompanied by parents when enrolling. Emergency cards and enrollment information must be updated at this time.

Tuesday, August 10th:

Enrollment for seventh grade students from 1:00 p.m.-7:00 p.m. in the junior high cafeteria. All seventh graders will be tested for vision and blood pressure. If your child wears glasses or contacts, please bring them with you. All immunizations must be current to attend classes.

Thursday, August 12th: Enrollment for eighth grade students from 1:00 p.m. - 7:00 p.m. in the junior high cafeteria. All immunizations must be current to attend classes.

Friday, August 13th:

Enrollment for junior high students NEW to the District 8:00 a.m. - 12:00 noon and 1:00 p.m.-3:00 p.m. in the junior high office. Parents should bring immunization records and last report card at this time. All immunizations must be current to attend classes.



OPEN HOUSE SCHEDULE

Tuesday, August 10 Kindergarten 5:30 p.m.—8 p.m.

Tuesday, August 17 Grades 1-6 5:30 p.m.—7:30 p.m.

Wednesday, August 18 Grades 7 - 8 6:00 p.m.—7:30 p.m.
Grades 9 - 12 7:00 p.m.—8:30 p.m.

SCHOOL HEALTH INFORMATION

From the School Health Staff

We are looking forward to working with the students and parents again this year. For those new to the district, we would like to introduce our staff. Kathy Woodham, LPN at the Primary, Dawn Bryan, RN at the Elementary, Sabrina Hurtgen, RN-BSN at the Intermediate, Karen Ziegler, RN at the Jr. High, Tobie Lammert, RN at the High School, and Angela Mehrtens, Health Aide who is home based at the Primary, but travels to all of the buildings.

Feel free to communicate with us, and especially if your child has special health care needs. We are available during normal school hours and have voice mail for non-school hours.

It is imperative that you complete the EMERGENCY INFORMATION FORM (both sides), including alternative daytime phone numbers, other than parents. Please return this to your child's teacher or nurse as soon as possible.

School Policy requires that we enforce the 24 hour rule: if your child has vomited, had diarrhea, or fever in the last 24 hours, please do not send your child to school.

Medications to be dispensed at school **must** be in the original bottle with the label and a completed medication permission slip. You will receive these in your parent pack at Open House or during enrollment. You may also pick them up from the school nurse anytime during the school year. Tylenol and like products **are not** provided by the school district; however, we will dispense "Over the Counter Medications" as long as it is in the original container and is accompanied by a permission slip.

If you have received a letter stating that your child needs a DT booster (Tetanus) before school starts, please bring their updated Immunization record to enrollment. According to state law, your child will not be allowed to attend school without this immunization. The school nurse must have written proof of this immunization on record.

The Hillsboro Health Staff

FAMILY AND PEER RELATIONSHIPS

Parents, talk to your children. Children talk to your parents. Both should talk to the school.

Children's health, especially adolescent health and behavior, occur within the context of family and peer relationships. According to an article in a United States Department of Health publication, "U. S. Teens in Our World," parent-child relationships, family structure, and peer group relationships all affect the school's ability to educate children.

The level of positive support for education and what the child hears at home about the importance of reading, doing homework, being respectful of others, and working hard are important to building strong relationships with those who are striving to serve students in the educational environment. The family's role in influencing a student's success in school...and in life...is critical.

One way to establish a good relationship with the school is to meet your child's teacher and find out what the expectations are for the grade or subject. Also, set high expectations. Your child does not have to be the best, but he/she should do his/her best. Praise the child for a great effort. Monitor homework, and model reading. Your child should see you reading if you want your child to read. Attend open house and other events at school. Show your child that school is a family priority.

Finally, know the other youngsters with whom your child associates. Research shows that when parents are simple more involved than average, their children are at least 30% more successful in school.

Helping children establish positive relationships early in their school years will pay great dividends.

2004-2005 School Year Immunization Requirements*

All students must present documentation of month, day and year of each immunization.

Students must present immunization record to school, and all immunizations must be up-to-date before being permitted to attend classes.

To remain in school, students "in progress" (Imm.P.14) must receive immunizations as soon as they become due.

Religious (Imm. P.11A) and Medical (Imm.P.12) exemptions will be allowed.

Grades	DTaP/DPT/DT/Td**	POLIO	MEASLES	MUMPS	RUBELLA	HEPATITIS B***
	4-5 DOSES	3 DOSES	2 DOSES	2 DOSES	2 DOSES	3 DOSES
K thru 1	Last dose on or after fourth (4th) birthday and last dose of Pertussis before seventh (7th) birthday. Maximum needed: six (6) doses	Last dose on or after fourth (4th) birthday. If a combination of IPV/ OPV is received, four (4) doses are required. Maximum needed: four (4) doses	On or after first (1st) birthday. Twenty-eight (28) days between the two doses.	On or after first (1st) birthday. Twenty-eight (28) days between the two doses.	On or after first (1st) birthday. Twenty-eight (28) days between the two doses.	
	4 DOSES	3 DOSES	2 DOSES	1 DOSE	1 DOSE	3 DOSES
2 thru 5	Last dose on or after fourth (4th) birthday and last dose of Pertussis before seventh (7th) birthday. Pertussis is required for all students six (6) years of age and younger. Maximum needed: six (6) doses	Last dose on or after fourth (4th) birthday. If a combination of IPV/ OPV is received, four (4) doses are required. Maximum needed: four (4) doses.	On or after first (1st) birthday. Twenty-eight (28) days between the two doses.	On or after first (1st) birthday.	On or after first (1st) birthday.	
	3 DOSES	3 DOSES	2 DOSES	1 DOSE	1 DOSE	3 DOSES
6 thru 12	Td booster required ten (10) years after last dose of DTaP, DTP, DT, or Td.	Last dose on or after fourth (4th) birthday. If a combination of IPV/ OPV is received, four (4) doses are required. Maximum needed: four (4) doses.	On or after first (1st) birthday. Twenty-eight (28) days between the two doses.	On or after first (1st) birthday.	On or after first (1st) birthday.	

*The Advisory Committee on Immunization Practices allows a 4-day grace period, so students in all grade levels may receive immunizations up to 4 days before they are due

**Td booster may be given five years after last DTaP/DTP.

***Students who are 11-15 years of age may use the following as a guide for the 2-dose Merck Recombivax Hepatitis B vaccine schedule:

Dose 1—initial visit

Dose 2, 4-6 months after Dose 1

"Treat people as if they were what they ought to be and you help them to become what they are capable of being."
-Goethe

STRATEGIC PLANNING FOR HILLSBORO R-3 SCHOOLS

The Hillsboro R-3 Strategic Planning Committee is interested in involving more parent and members of the business, labor and industry community in planning and evaluating our long and short range goals.

Please call Jana Rhame at 636-789-0060 to offer your help on this important committee.

IMPORTANT INFORMATION

BE INVOLVED: ATTENDANCE IS IMPORTANT

Students who attend school on a regular basis tend to have greater success in school. Please work with us to make school a rewarding experience for children. We cannot teach them if they are not here. Be involved in your child's education. The following are proven tips for parents:

- Communicate high expectations with your child.
- Read to your child on a regular basis.
- Make homework a priority.
- Take time each day to listen to what is important in your child's world.
- Look at your child's school papers.
- (For more tips go to www.pppctr.org)

Breakfast—Lunch Prices for 2004-2005

	Lunch	Breakfast
K-6	\$1.35	\$0.80
7-12	\$1.50	\$0.90
H.S. Super Meal	\$2.00	
Milk	\$0.25	\$0.25
Adult	\$2.00	\$1.25

STUDENT DISCIPLINE POLICIES

The Hillsboro R-3 School Board of Education annually adopts policies related to student discipline for grades K-6, 7-8, 9-12 and the Alternative School. Copies of these policies are detailed in all student handbooks and are available to anyone requesting a copy of the discipline codes. Requests may be made through the principal's office located in each building.



SENIOR HIGH STUDENT DEBTS MUST BE PAID TO PLAY OR DRIVE

In our continued effort to be fiscally responsible and to be fair to students who pay their debts, a new procedure is being implemented to ensure that students who want to drive and for students who want to participate in student activities, all debts must be paid. It is a privilege for an eligible student to drive a car to school and to participate in student activities. Effective immediately, a student who participates in any extra-curricular activity must pay any fines that are due and have all equipment turned in from a sport/activity before he/she will be issued equipment for the next activity. Also any student who owes any school fine will be denied a parking pass until the fine is paid.

DISTRIBUTION OF STUDENT PUBLICATIONS

Students may distribute, at reasonable times and places, unofficial written material, petitions, buttons, badges or other insignia, except, expressions which are obscene to minors, libelous, indecent or vulgar, advertise any product or service not permitted to minors by law, constitute insulting or fighting words which injure or harass other people (threats of violence, defamation of character or of a person's race, religion, or ethnic origin), or material which would result in a material or substantial disruption of the proper and orderly operation and discipline of the school or activities.

Anyone wishing to distribute a student publication of a non-curricular nature must apply 24 hours in advance to the principal and include the following: name and phone number of distributor, dates and times of display or distribution, location of distribution, the age of students to whom the distribution is intended. There is an appeal process for material denied distribution.

Further detailed guidelines regarding student distribution of publications of a non-curricular nature is outlined in the Hillsboro R-3 Board of Education Policy Manual and may be reviewed in the library, principal's office or in the superintendent's office.

STUDENT INSURANCE

Once again the district has made arrangements with Lawrence E. Smith and Associates, Inc. to provide inexpensive student insurance. Applications are available in each building.



Inclement Weather Information

Sometimes it is necessary to close school for one or more days, or to dismiss classes early, due to such things as heat, snow and ice, and school plant problems. The district administration has set up a system to notify parents and babysitters of such emergencies.

Various radio and TV stations will be contacted to make announcements. Persons seeking information about closings should listen to one of the following stations rather than contacting the schools whose lines should be kept open for emergency calls. If a call is preferred, dial 789-0000 for a recorded message.

The following radio stations will receive school closing information: KMOX (1120 am), KTJJ (98.5 FM), KJFF (1400 AM). The following TV stations will receive school closing information: FOX (Channel 2), CBS (Channel 4), NBC (Channel 5), and ABC (Channel 30).

ON THE INTERNET

Hillsboro R-3 has an 800+ page site on the Internet. To access information concerning school publications, school activities and sports calendars, Board information, lunch menus, the Annual Report, Superintendent's Notes, etc., point your web browser to:

<http://www.hillsboro.k12.mo.us>

To contact the District, e-mail to: hr3_co@mail.hillsboro.k12.mo.us

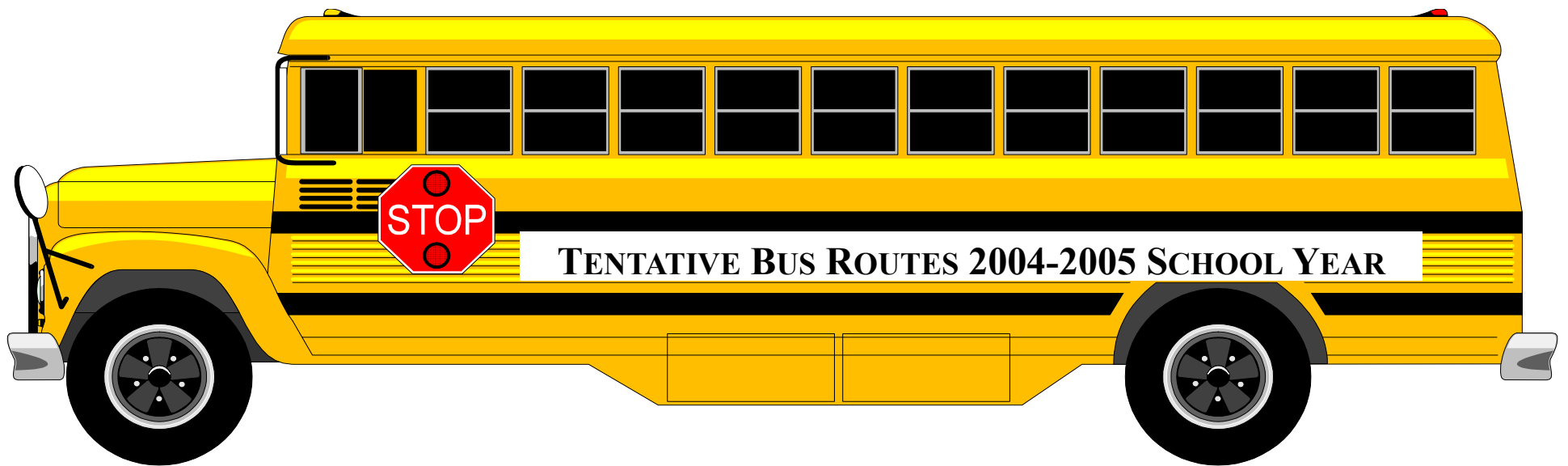
HILLSBORO R-3 (AREA CODE: 636)

District Number 789-0000
 Senior High 789-0010
 Junior High 789-0020
 Intermediate 789-0030
 Elementary 789-0040
 Primary 789-0050
 Supt. Office 789-0060
 Alternative School 789-2773
 Transportation 789-2128
 St. Louis Number 789-2212

BOARD MEETINGS OPEN TO PUBLIC

The Hillsboro R-3 Board of Education meets on a regular basis on the second Monday of each month. The meetings are held in the Board of Education office, located at 20 Hawk Drive on campus, beginning at 7:00 p.m. The meetings are open to the public.





**Hillsboro R-3 Schools
Hillsboro, Missouri**

TENTATIVE BUS ROUTES FOR 2004-2005 SCHOOL YEAR

A. Because of changes in student residence and student population by grade level several route changes have been made. The bus number and name of the driver appears before each route listing.

B. All routes should be read very carefully relative to the grade level of the student riding. Students in grades 7 - 12 will ride at different times from those students enrolled in grades K - 6. Please keep in mind that these times have been estimated and might change during the first two weeks of school. Students should be at their bus stops **at least 5 minutes** before their scheduled pick up time. Some elementary routes will have a different bus number assigned to it.

C. Parents are urged to have their students ride their bus to school on the first day, so that student loads can be determined and we can identify students by their bus number as they depart from the bus that morning.

D. Afternoon take home runs will begin from the school for students in grades 7 - 12 at 2:25 p.m. Students riding busses enrolled in grades k - 6 will leave school at approximately 3:45 p.m. Please have patience on the first few days of school, especially with the k-6 students, because the teachers walk each and every primary student to their buses and this takes additional time on the afternoon run. **REMINDER: BECAUSE OF SAFETY CONCERNS K - 2 STUDENTS MUST BE MET AT THE AFTERNOON BUS STOP.**

E. Parents with questions relative to bus stops may call the district's transportation department at (636) 789-2128.

F. The first week we will be monitoring the number of students on each bus, if necessary some of the routes may have to be adjusted. During the school year it may be necessary to adjust the routes because of student population changes. Changing one route usually effects several other routes. Thank you for your patience and understanding.

Bus #1 Grades 7 - 12 route - Starts 6:28 a.m. at Hwy. 21 and 3rd street, Hwy. BB, (in Hillsboro) to Klondike road to just past Clayton Huskey road (turn around) return to Clayton Huskey road to Hwy. BB (south side only) to Redbird lane to Hayden road to school.

Grades K - 6 route - Starts 7:46 a.m. at Hwy. BB (in Hillsboro) to Klondike road to just past Clayton Huskey road (turn around) return to Clayton Huskey road to Hwy. BB (south side only) to Redbird lane to Hayden road to school.

Bus #2 Grades 7 - 12 route - Starts 6:25 a.m. just past Hwy. 110 on Hwy. 21 to Hwy. H to Stone House road to Petermoore road to Hwy. Y (all stops) to Stone House road (turn around) to Hwy. Y (all stops) to Hwy. 21 to Hwy. 110 to school.

Grades K - 6 route - Starts 7:45 a.m. just past Hwy. 110 on Hwy. 21 to Hwy. H to Stone House road to Petermoore road to Hwy. Y (all stops) to Stonehouse road (turn around) to Hwy. Y (all stops) to Hwy. 21 to Clarke street (turn around) to Hwy. 21 to Hwy. 110 to school.

Bus #3 Grades 7 - 12 route - Starts 6:30 a.m. (at turn around) at Cedar Hill Road & Brookside Drive, Hillsboro Local road to Briarwood Subd. to Wedgewood Subd. to Lakes of Deerwood Subd. to Gwenmill Subd. to school.

Grades K - 6 route - Starts 8:00 a.m. (at turn around) on Local Hillsboro road to Briarwood Subd. to Wedgewood Subd. to Lakes of Deerwood Subd. to Gwenmill road to school.

Bus #4 Grades 7 - 12 route - Starts 6:27 a.m. at Hwy. 21 and Ems Road to Hillsboro House Springs Road to Lake Tishomingo to Tishomingo Road to Hwy. 21 (all stops on west side to Hayden Road) to school.

Grade K - 6 route - Starts 7:47 a.m. at Hwy. 21 and Ems Road to Hillsboro House Springs Road to Lake Tishomingo to Tishomingo Road to Hwy. 21 (all stops on west side to Hayden Road) to school.

Bus #5 Grade 7 - 12 route - Starts 6:13 a.m. on Hwy. 21 (just pass Maple Street) to Marywill to Lakewood to Ridgewood to all stops on Hwy. 21 (west side) to Liberty School Road to Tinhouse Road to Hwy. Y (no stops) to Stonehouse Road (turn around) to Tinhouse Road to Webb Road (turn around) to Tinhouse Road to school.

Grade K - 6 route - Starts 7:30 a.m. at Hwy. 21 (just past Maple Street) to Marywill to Lakewood to Ridgewood to all stops on Hwy. 21 (west side) to Liberty School Road to Tinhouse Road to Hwy. Y to Stonehouse Road (turn around) to Tinhouse Road to Webb Road (turn around) to Tinhouse Road to school.

Bus #6 Grades 7 - 12 route - Starts 6:43 a.m. at Hwy. 21 & Intermediate School (north) to Eagle Ridge to Hunter's Ridge Apts. to Timber Ridge Apts. to Pioneer Road (south side) to Highland Baptist Church Road to Hwy. 21 (west side) to school.

Grades K - 6 route - Starts 7:57 a.m. at Hwy. 21 & Intermediate School (north) to Eagle Ridge to Hunter's Ridge Apts. to Timber Ridge Apts. to Pioneer Road (south side) to Highland Baptist Church Road to Hwy. 21 to Jefferson College Day Care to Hwy. 21 (west side) to school.

Bus #7 Grades 7 - 12 route - Starts 6:44 a.m. at Baptist Park Road to Sandy Church Road to Zion Lutheran Church Road to Pioneer Road (north side) to school.

Grades K - 6 route - Starts 7:53 a.m. at Baptist Park Road to Sandy Church Road to Zion Lutheran Church Road to Pioneer Road (north side) to school.

Bus #8 Grades 7 - 12 route - Starts 6:35 a.m. at Plass Road to Mapaville Hematite Road (turn around) to Plass Road to Morgan Road (turn around) to Hwy. A at Brookstone Estates to school.

Grades K - 6 route - Starts 7:51 a.m. at Plass Road to Mapaville Hematite Road (turn around) to Morgan Road (turn around) to Hwy. A at Brookstone Estates to school.

Bus #9 Grades 7 - 12 route - Starts 6:27 a.m. at Sandy Church Road to Sandy Baptist Church (turn around) to Linhorst Road to Kerkhoff Road (turn around) to Johnston Road to Lookout Trail to Cedar Trail to Tomahawk Drive to Sandy Creek Road (turn around) to Johnston Road to Rice Road to Hensley Road (turn around) to Goldman East Road to Sandy Church Road to Sandy Valley Road to school.

Grades K - 6 route - Starts 7:48 a.m. at Sandy Church Road to Sandy Baptist Church (turn around) to Linhorst Road to Kerkhoff Road to Johnston Road to Lookout Trail to Cedar Trail to Tomahawk Drive to Sandy Creek Road (turn around) to Johnston Road to Rice Road to Hensley Road to Goldman East Road to Sandy Church Road to Sandy Valley Road to school.

Bus #10 Grades 7 - 12 route - Starts 6:44 a.m. at Raintree Subd. (does not pick up at front gate) to Ridgecrest to Country Club (turn around) to Tracy lane (turn around) to school.

Grades K - 6 route - Starts 7:56 a.m. at Raintree Subd. (does not pick up at front gate) to Ridgecrest to Country Club (turn around) to Tracy lane (turn around) to school.

Bus #11 Grades 7 - 12 route - Starts 6:27 a.m. at Hwy. B (all stops) to Raintree Subd. (front gate) to Hwy. B (all stops) to end of district (turn around) to Hwy. B (all stops) to Reynolds Creek Road (turn around) to Hwy. B (all stops) to First Street to Elm Street (turn around) to Jovette Terrace (turn around) to Elm Street to school

Grades K - 6 route - Starts 7:50 a.m. Hwy. B (all stops) to Raintree Subd. (front gate) to Just Us Kids to Hwy. B (all stops) to end of district (turn around) to Hwy. B (all stops) to Reynold Creek Road (turn around) to Hwy. B (all stops) to school

Bus #12 Grades K - 6 route - Starts 8:10 a.m. at 3rd Street to Oak Street to Elm Street (turn around) to Jovette Terrace (turn around) to Elm Street to First Street to school.

Bus #13 Grades 7 - 12 route - Starts 6:34 a.m. at Hwy. Z (all stops) to end of district (turn around) to Hwy. Z (all stops) to school.
Grades K - 6 route - Starts 7:50 a.m. at Hwy. Z (all stops) to end of district (turn around) to Hwy. Z (all stops) to school.

Bus #14 Grades 7 - 12 route - Starts 6:30 a.m. at Woodland Road to Old Hwy. A (turn around at end of district) to Frontier Road to school.

Grades K - 6 route - Starts 7:50 a.m. at Woodland Road to Old Hwy. A (turn around at end of district) to Frontier Road to school.

Bus #15 Grade 7 - 12 route - Starts 6:27 a.m. at Hwy. P and Victoria Road to Victoria Road to end of district (turn around) to Hyfield Road to Greenhouse Road to McKinstry Road to school.

Grades K - 6 route - Starts 7:47 a.m. at Hwy. P and Victoria Road to Victoria Road to end of district (turn around) to Hyfield Road to Greenhouse Road to Peace Tabernacle Church to school.

Bus #16 Grades 7 - 12 route - Starts 6:33 a.m. at Hwy. 21 at Jarvis Road (all stops) to school.

Grades K - 6 route - Starts 7:55 a.m. at Hwy. 21 at Jarvis Road (all stops) to school.

Bus #18 Grades 7 - 12 route - Starts 6:32 a.m. at Victoria Road (after passing Hillsboro Hematite Road) to Victoria Cemetery Road to Hwy. P to Argonne Road to school.

Grades K - 6 route - Starts 7:42 a.m. at Victoria Road (after passing Hillsboro Hematite Road) to Victoria Cemetery Road to Hwy. P to Argonne Road to school.

Bus #19 Grades 7 - 12 route - Starts 6:33 a.m. at Hwy. BB (after Redbird) north side to Glade Chapel Road to Marty Martin Road (turn around) to Glade Chapel Road to Hillsboro House Springs Road to Regina Road to Hwy. BB to school.

Grades K - 6 route - Starts 7:45 a.m. at Hwy. BB (after Redbird) north side to Glade Chapel Road to Marty Martin Road (turn around) to Glade Chapel Road to Hillsboro House Springs Road to Regina Road to Hwy. BB to school.

Bus #20 Grades 7 - 12 route - Starts 6:18 a.m. at Hwy. 21 (north of Lake Lorraine) to Heads Creek Road (turn around) to south on Hwy. 21 to Tower Road to end of district (turn around) to school.

Grades K - 6 route - Starts 7:36 a.m. at Hwy. 21 (north of Lake Lorraine) to Heads Creek Road (turn around) to south on Hwy. 21 to Tower Road to end of district (turn around) to school.

Bus #21 Grades 7 - 12 route - Starts 6:34 a.m. at Goldman spur Road to Lemay Ferry Road to Goldman Road to Sandy Church Road to Allen Road to Rice Road to Lemay Ferry Road to Goldman Road to school.

Grades K - 6 route - Starts 7:48 a.m. at Goldman spur Road to Lemay Ferry Road to Goldman Road to Sandy Church Road to Allen Road to Rice Road to Lemay Ferry Road to Goldman Road to school.

Bus #22 Grades 7 - 12 route - Starts 6:22 a.m. at Hillsboro Hematite Road to Stroup Road to Buckeye Road to Hillsboro Hematite Road to Stroup Road to Buckeye School Road to Amy Clark Road to school.

Grades K - 6 route - Starts 7:38 a.m. at Hwy. 21 and Circle Drive to Hillsboro Hematite Road to Stroup Road to Buckeye Road to Hillsboro Hematite Road to Stroup Road to Buckeye School Road to Amy Clark Road to school.

Bus #23 Grades 7 - 12 route - Starts 6:37 a.m. at Hwy. 21 and College Road to Venita (turn around) to Hwy. 21 (all stops east side) to Lake Lorraine to school.

Grades K - 6 route - Starts 7:50 a.m. at Hwy. 21 and College Road to Venita (turn around) to Hwy. 21 (all stops east side) to Lake Lorraine to school.

Bus #24 Grades 7 - 12 route - Starts 6:30 a.m. at Fifth Street and Vreeland Road (all stops) to Brady Lane to Valley Drive to Oakwood Drive to Twin Oaks (both) to Hwy. P to Hwy. 110 to Liberty Ridge to school.

Tentative Bus Routes, continued

Grades K - 6 route - Starts 7:42 a.m. at Vreeland road to Fifth Street and Vreeland Road (all stops) to Brady Lane to Valley Drive to Oakwood Drive to Twin Oaks (both) to Hwy. P to Hwy. 110 to Liberty Ridge to school.

Bus #25 Grades 7 - 12 route - Starts 6:35 a.m. at Hillsboro Local Road (after passing Dulin Creek Road) to Sennawood Subd. to Kelley Meadows to Secluded Valley (turn around) to Bel-Air Estates to school.

Grades K - 6 route - Starts 7:50 a.m. at Hillsboro Local Road (after passing Dulin Creek Road) to Sennawood Subd. to Kelley Meadows to Secluded Valley (turn around) to Bel-Air Estates to school.

Bus #26 Grades 7 - 12 route - Starts 6:30 a.m. at Butcher Branch Road (turn around) to Whitehead Road (turn around) to Brickyard Road to Maple Street to school.

Grades K - 6 route - Starts 7:43 a.m. at Butcher Branch Road (turn around) to Whitehead Road (turn around) to Brickyard Road to Maple Street to school.

Bus #27 Grades 7 - 12 route - Starts 6:32 a.m. at Castle Ranch Road to Hwy. 110 (south side / turn around) to Hwy. 21 (east side) to school.

Grades K - 6 route - Starts 7:45 a.m. at Castle Ranch Road to Hwy. 110 (south side) to Essex Street (turn around) to Hwy. 21 (east side - does not pick up Peace Tabernacle Church) to school.

Bus #28 Grades 7 - 12 route - Starts 6:23 a.m. at intersection of Ems Road and Hillsboro House Springs Road to end of district (turn around) to Local Hillsboro Road to Grandberry Drive to Rosemary Drive to Abby Lane to Dulin Creek road (turn around) to Local Hillsboro Road to Carriage Hills Drive to Carriage Hills Estates to Country Life to school

Grades K - 6 route - Starts 7:42 a.m. at intersection Ems Road and Hillsboro House Springs Road to end of district (turn around) to Local Hillsboro Road to Grandberry Drive to Rosemary Drive to Abby Lane to Dulin Creek Road (turn around) to Local Hillsboro Road to Carriage Hills Drive to Carriage Hills Estates to Country Life to school.

Bus #29 Grades 7-12 route - Starts 6:39 a.m. at Hillsboro House Springs Road to Marty Martin Road (turn around) to Glade Chapel Road to school.

Grades K - 6 route - Starts 7:51 a.m. at Hillsboro House Springs Road to Marty Martin Road (turn around) to Glade Chapel Road to school

ADVISORY COUNCIL FOR THE GUIDANCE PROGRAM

The Hillsboro Comprehensive Guidance Program is interested in involving parents and members of the business, labor and industry community in planning and evaluating the program. Please call Glenda Smith at (636) 789-0044 to serve on the Advisory Committee.



HILLSBORO, A COMMUNITY WITH CHARACTER!

During the recent legislation session, members of the Missouri House and Senate approved Concurrent Resolution 32, concerning the importance of character education. The Resolution included the statement that the teaching of universal themes such as honesty and integrity benefits the community as a whole by accomplishing change in ways that strengthen, support and reflect the local community's values.

The Hillsboro R-3 District already includes formal character education programs in the curriculum. We continue to reevaluate our process of reinforcing and encouraging a positive school climate and a safe environment for and by our students. It is with great appreciation and pride that we can cite an example that fulfills one of the statements in the resolution and can be seen as an ongoing effort of the community, home and school working hand-in-hand. This example came with diligent effort from students, patrons, parents, and school personnel- in other words- the community of Hillsboro. Once again, we would like to thank all of those in the Hillsboro Community for their hard work to pass the bond issue and tax levy. This resolution from the state came as a challenge to each school district to develop a character education process involving school, home and community. We can proudly say that our process is in place and working for the good of the students in our district.

View the entire resolution on www.csd.org and click on Character Education.

Following is an excerpt from the book, *The Essential 55* by Ron Clark. It is worth reading and sharing with your child. It is one of the resources we recommend and have available for our staff.



RULE 55

Be the best person you can be.

Throughout life, you are going to be lonely at times, you are going to have your heart broken on occasion, and you are going to feel as if something is missing from your life. No life is lived without some amount of pain and heartache. No matter how bad things get, however, make sure you are always developing into the kind of person you want to be, and the kind of person others will want to be around. It is important not to let external factors keep you from developing who you are and the person you are trying to become. Always make sure there are seven things in your life at all times: laughter, family, adventure, good food, challenge, change, and the quest for knowledge. With all of those things, you will grow, enjoy life, and become the type of person you can be proud of. You will also be in a better position to help others, give advice, and learn from your mistakes, because you will be stronger, healthier, and happier person.

ADVISORY COUNCIL FOR 21st CENTURY SCHOOLS

The Hillsboro R-3 School District is in need of volunteers to serve on the 21st Century Schools Advisory Council. Representatives from local government, business, parents, students, teachers, pupil services personnel, state agencies, private schools, the medical profession, law enforcement, community-based organizations, and other groups with interest and expertise in drug and violence prevention are needed. This council is responsible for advising the school district on how to improve drug and violence prevention programs. Call Jana Rhame at (636) 789-0065 to express your interest in volunteering.

Notice for Directory Information

The Family Educational Rights and Privacy Act (FERPA), a Federal law, requires that the Hillsboro R-3 Schools District, with certain exceptions, obtain your written consent prior to the disclosure of personally identifiable information from your child's education records. However, the Hillsboro R-3 School District may disclose appropriately designated "directory information" without written consent, unless you have advised the District to the contrary in accordance with District procedures. The primary purpose of directory information is to allow the Hillsboro R-3 School District to include this type of information from your child's education records in certain school publications. Examples include:

- A playbill, showing your student's role in a drama production;
- The annual yearbook;
- Honor roll or other recognition lists;
- Graduation programs; and
- Sports activity sheets, such as for wrestling, showing weight and height of team members.

Directory information, which is information that is generally not considered harmful or an invasion of privacy if released, can also be disclosed to outside organizations without a parent's prior written consent. Outside organizations include, but are not limited to, companies that manufacture class rings or publish yearbooks. In addition, two federal laws require local educational agencies (LEAs) receiving assistance under the Elementary and Secondary Education Act of 1965 (ESEA) to provide military recruiters, upon request, with three directory information categories - names, addresses and telephone listings - unless parents have advised the LEA that they do not want their student's information disclosed without their prior written consent.

If you do not want the Hillsboro R-3 School District to disclose directory information from your child's education records without prior written consent, you must notify the District in writing by September 8, 2004. The Hillsboro School R-3 District has designated the following information as directory information:

- Student's name
- Participation in officially recognized activities and sports
- Address
- Telephone listing
- Weight and height of members of athletic teams
- Photograph
- Degrees, honors, and awards received
- Date and place of birth
- Major field of study
- Dates of attendance
- Grade level
- The most recent educational agency or institution attended

Notification of Rights under FERPA for Elementary and Secondary Schools

The Family Educational Rights and Privacy Act (FERPA) affords parents and students over 18 years of age ("eligible students") certain rights with respect to the student's education records. These rights are:

- (1) The right to inspect and review the student's education records within 45 days of the day the school receives a request for access. Parents or eligible students should submit to the school principal a written request that identifies the record(s) they wish to inspect. The school official will make arrangements for access and notify the parent or eligible student of the time and place where the records may be inspected.
- (2) The right to request the amendment of the student's education records that the parent or eligible student believes are inaccurate or misleading. Parents or eligible students may ask the school to amend a record that they believe is inaccurate or misleading. They should write the school principal, clearly identify the part of the record they want changed, and specify why it is inaccurate or misleading. If the school decides not to amend the record as requested by the parent or eligible student, the school will notify the parent or eligible student of the decision and advise them of their right to a hearing regarding the request for amendment. Additional information regarding the hearing procedures will be provided to the parent or eligible student when notified of the right to a hearing.
- (3) The right to consent to disclosures of personally identifiable information contained in the student's education records, except to the extent that FERPA authorizes disclosure without consent. One exception, which permits disclosure without consent, is disclosure to school officials with legitimate educational interests. A school official is a person employed by the school as an administrator, supervisor, instructor, or support staff member (including health or medical staff

and law enforcement unit personnel); a person serving on the School Board; a person or company with whom the school has contracted to perform a special task (such as an attorney, auditor, medical consultant, or therapist); or a parent or student serving on an official committee, such as a disciplinary or grievance committee, or assisting another school official in performing his or her tasks. A school official has a legitimate educational interest if the official needs to review an education record in order to fulfill his or her professional responsibility. Upon request, the Hillsboro R-3 School District will forward/disclose education records without consent to officials of another school district in which a student seeks or intends to enroll.

- (4) The right to file a complaint with the U.S. Department of Education concerning alleged failures by the Hillsboro R-3 School District to comply with the requirements of FERPA. The name and address of the office that administered FERPA is:

Family Policy Compliance Office
U.S. Department of Education
400 Maryland Avenue, SW
Washington, DC 20202-4605

Notification of Rights Under the Protection of Pupil Rights Amendment (PPRA)

PPRA affords parents and students who are 18 or emancipated minors ("eligible students") certain rights regarding our conduct of surveys, collection and use of information for marketing purposes, and certain physical exams. These include the right to:

--*Consent* before students are required to submit to a survey that concerns one or more of the following protected areas ("protected information survey") if the survey is funded in whole or in part by a program of the U.S. Department of Education (ED)--

1. Political affiliations or beliefs of the student or student's parent;
2. Mental or psychological problems of the student or student's family;
3. Sex behavior or attitudes;
4. Illegal, anti-social, self-incriminating, or demeaning behavior;
5. Critical appraisals of others with whom respondents have close family relationships;
6. Legally recognized privileged relationships, such as with lawyers, doctors, or ministers,
7. Religious practices, affiliations, or beliefs of the student or parents; or
8. Income, other than as required by law to determine program eligibility.

--*Receive notice and an opportunity to opt a student out of--*

1. Any other protected information survey, regardless of funding;
2. Any non-emergency, invasive physical exam or screening required as a condition of attendance, administered by the school or its agent, and not necessary to protect the immediate health and safety of a student, except for hearing, vision, or scoliosis screenings, or any physical exam or screening permitted or required under State law; and
3. Activities involving collection, disclosure, or use of personal information obtained from students for marketing or to sell or otherwise distribute the information to others.

--*Inspect, upon request and before administration or use--*

1. Protected information surveys of students;
2. Instruments used to collect personal information from students for any of the above marketing, sales, or other distribution purposes; and
3. Instructional material used as part of the educational curriculum.

The Hillsboro R-3 School District has developed and adopted policies, in consultation with parents, regarding these rights, as well as arrangements to protect student privacy in the administration of protected surveys and the collection, disclosure, or use of personal information for marketing, sales, or other distribution purposes. Forms are available, upon request, in each building principals' office to allow parents/eligible students to opt out of participating in:

- Collection, disclosure, or use of personal information for marketing, sales or other distribution.
- Administration of any protection information survey not funded in whole or in part by ED.
- Any non-emergency, invasive physical examination or screening as described above.

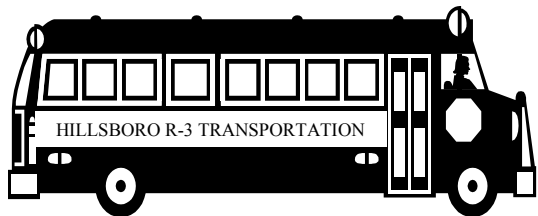
Parents/eligible students who believe their rights have been violated may file a complaint with:

Family Policy Compliance Office
U.S. Department of Education
400 Maryland Avenue, SW
Washington, D.C. 20202-4605

PHILOSOPHY OF THE HILLSBORO R-3 SCHOOLS

Democracy is the only acceptable way of life for our citizens. In it, the worth and supreme welfare of the individuals are pre-eminent. Democracy is not inherited. It must be earned and learned anew by each generation. Democracy recognizes the ever-changing nature of society and challenges its constituents. The role of education therefore is apparent. Its purpose is preparation for the preservation and improvement of democracy as a way of life.

Our philosophy is based on the premise that all individuals can learn, but in different ways and at different rates. We believe that the district's primary purpose is to provide a comprehensive educational environment that will help all students, because equal educational opportunity is a right for all, without regard to race, religion, creed, color, national origin, sex or disability. We further believe that each person has an intrinsic worth, and therefore should be treated with dignity and respect, and that learning by each person is a continuous process leading to new knowledge and personal growth.



WANTED: R-3 BUS DRIVERS

Full-time (approximately 4 hours per day) or Part-time/Substitute (hours vary) school bus drivers are needed. Driving a bus is a great opportunity to earn extra income while the kids are in school, and an outstanding way to be of service to your community.

Qualifications:

- Be between 21 and 70 years of age
- Physical exam required
- Criminal background check required
- Subject to drug and alcohol tests
- All training provided.

For information, contact Tony Steffen, Transportation Supervisor, at 789-2128.



R-3 SCHOOL DISTRICT NEEDS SUBSTITUTE TEACHERS

If you are interested in substitute teaching in grades K-12, please contact the Central Office for information about getting your name on the list of available substitutes.

Please bring a college transcript showing a minimum of 60 hours of credit. The salary for substitute teaching is \$65 per day.

For more information, call 789-0000, Ext. 6000.

HILLSBORO MESSENGER

Published by and for the Hillsboro R-3 School District
C.A.R.E. = Children Are Reason Enough

ADMINISTRATION BUILDING

Shelton Smith, Superintendent
Thomas Knuckles, Asst. Supt.
Glenda Smith, Ex. Dir. Student Services
Jana Rhame, Ex. Dir. Curr/At-Risk
Steve Murray, Dir. of Technology
#20 Hawk Drive
789-0060 / 797-2212
FAX - 789-2056

PRIMARY SCHOOL (K-2)

Paul Suchland, Principal
Callista Kostine, Adm. Asst.
101 Leon Hall Parkway
789-0050

ELEMENTARY SCHOOL (3-4)

Tony Duffner, Principal
Glenda Smith, Ex. Dir. Student Services
#13 Hawk Drive
789-0040

INTERMEDIATE SCH. (5-6)

Scott Readnour, Principal
10486 Hwy. 21
789-0030

JUNIOR HIGH (7-8)

Terry Edwards, Principal
Jackie Marz, Adm. Asst.
#12 Hawk Drive
789-0020

SENIOR HIGH (9-12)

Sherie Snider, Principal
Al Boulicault, Asst. Principal
Amy Phillips, Asst. Prin., Ath. Dir.
123 Leon Hall Parkway
789-0010

ALTERNATIVE SCHOOL

Cathy Freeman, Director
9661 Hwy. 21
789-2773

A+ SCHOOL PROGRAM

Cheryl Tilley, Director
123 Leon Hall Parkway
789-0010

TRANSPORTATION DEPT.

Tony Steffen, Director
9661 Hwy. 21
789-2128 / FAX 789-4437

MAINTENANCE DEPT.

Tom Muzzey Director
504 Vreeland Rd.
789-3966

SPECIAL SERVICES CO-OP

Linda Werner, Director
#5 Ridgewood
797-2820

DAY TREATMENT CENTER

Linda O'Reilly, Principal
731 Maple St.
789-3333 / 789-4146

JUVENILE DETENTION CENTER

Ricky Williams, Teacher
739 Maple St.
797-5042

FIELDHOUSE

636-789-2905



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